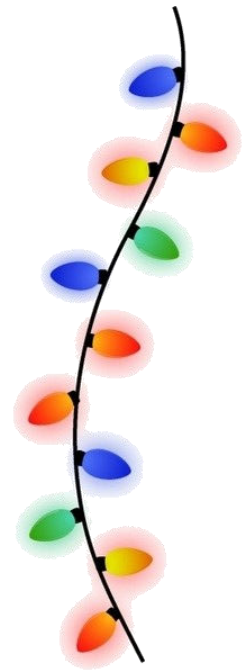
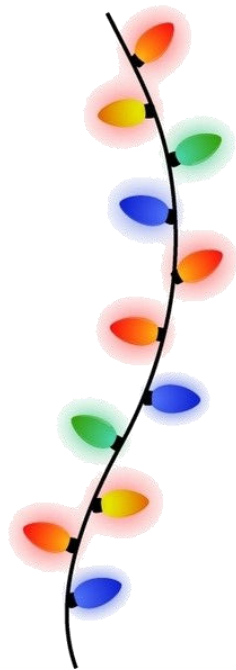


The Cleaning Times

Modern Maintenance Building Services

WINTER EDITION 2016

Happy Holidays from MM!



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Upcoming Holidays

Christmas Day – December 25th

New Years Day – January 1st

Martin Luther King Jr. Day – January 16th

If you have any questions or comments about the newsletter, contact Allysa at:

allysa@mmbuildingservices.com



Happy Anniversary



Anniversaries

Fun Winter Activities

- Build a snow man
- Go sledding
- Have a bonfire
- Go snowshoeing
- Go ice skating
- Make some hot cocoa
- Sing Christmas carols
- Go ice fishing
- Decorate a Christmas tree
- Throw a snowball fight
- Play ice hockey
- Stay warm!

10 Years

Dave Greb

Monika Petrova

Maria Lopez Santiago

Ana Velez Collazo

5 Years

Ljubica Graovac

Vlado Trisic

Lynn Caldwell

1 Year

Luz Perez Vargas

David Ramirez Limon

Adam Sternig

Josefina Gracia Rojas



**Congratulations on
10 years, Dave!**

Pride and Performance



October : *Rafael Cortes*

November: *Erma Greenlee*

December: *Milka Marinkovic*

Keep up the good work! It doesn't go unnoticed!

Pride and Performance is a monthly award that is given to those employees who go above and beyond for the company.

Employee Referral Bonus!

Employee Referral Bonus **\$100!** Hiring Evening General Cleaners and Daytime Dishwashers. If you know of a friend, acquaintance, or a family member looking for part-time work, please refer them to complete an employment application at:



Modern Maintenance/Programmed Cleaning

2125 S. 162nd St,

New Berlin WI 53151



Make sure Applicant includes your name on the form so you can collect your \$100!

Help us spread the word that Programmed Cleaning Inc. and Modern Maintenance are accepting applications. We welcome your referrals and hope that you will benefit from the Employee Referral Bonus Program! If you have any questions, please contact the Human Resources Department at 262-785-1126.



Winter Cleaning Checklist



WINTER CLEANING CHECKLIST

SEASONAL
CLEANING

seasonal cleaning

- | | |
|---|---|
| <input type="checkbox"/> DUST ALL SURFACES | <input type="checkbox"/> SCRUB TUBS + SHOWERS |
| <input type="checkbox"/> DUST CORNERS + EDGES | <input type="checkbox"/> WASH WALLS |
| <input type="checkbox"/> VACUUM EDGES | <input type="checkbox"/> VACUUM/WASH VENTS |
| <input type="checkbox"/> VACUUM ALL FLOORS | <input type="checkbox"/> POLISH FURNITURE |
| <input type="checkbox"/> WASH BASEBOARDS | <input type="checkbox"/> WASH THROW RUGS |
| <input type="checkbox"/> WASH ALL FLOORS | <input type="checkbox"/> CLEAN WASHER + DRYER |
| <input type="checkbox"/> WIPE SWITCHES | <input type="checkbox"/> LAUNDRER BEDDING |
| <input type="checkbox"/> WIPE DOOR KNOBS | <input type="checkbox"/> TOUCH UP PAINT |
| <input type="checkbox"/> CLEAN APPLIANCES | <input type="checkbox"/> WASH BATHROOM COUNTERS |

decks cleaning

- | | |
|---|---|
| <input type="checkbox"/> CLEAN UNDER APPLIANCES | <input type="checkbox"/> VACUUM LAMPSHADES |
| <input type="checkbox"/> CEILING FANS + LIGHTS | <input type="checkbox"/> EMPTY AND WASH CUPBOARDS |
| <input type="checkbox"/> DUST DOOR TOPS | <input type="checkbox"/> CLEAN CARPETS |
| <input type="checkbox"/> WASH DOORS | <input type="checkbox"/> WASH WINDOWS |

traditional tasks

- | | |
|--|--|
| <input type="checkbox"/> WASH BLANKETS + THROWS | <input type="checkbox"/> CLEAN FIREPLACE |
| <input type="checkbox"/> CHANGE FURNACE FILTERS | <input type="checkbox"/> ORGANIZE PANTRY |
| <input type="checkbox"/> ROTATE/FLIP MATTRESSES | <input type="checkbox"/> INVENTORY FREEZER |
| <input type="checkbox"/> SWITCH OUT CLOTHING | <input type="checkbox"/> WASH PILLOWS |
| <input type="checkbox"/> WASH CURTAINS + DRAPERIES | <input type="checkbox"/> DEEP CLEAN OVEN |

Contacts for Modern Maintenance

Modern Maintenance: 262-785-1962

**Vice President/General Manager of
Modern Maintenance:**

Jack Medlock—ext. 117

***Application Status, Hiring/Jobs
Available, or Directions to our New Berlin
Office contact:**

Human Resources:

Veronica Sosa- ext. 121

Rosa Figueroa- ext. 106

Payroll Questions contact:

Payroll:

Michelle Mayhall- ext. 114

Modern Maintenance Building Services, INC.
2125 S. 162nd St.
New Berlin, WI 53151-2201
Website: www.mmbuildingservices.com
Check us out on Facebook too!
www.facebook.com/modernmaintenance



**Winter Safety Tips from Bob the
Cleaner!**

Before venturing outside in the winter, be sure to:

- Check the temperature and limit your time outdoors if it's very cold, wet or windy
- Bundle up in several layers of loose clothing
- Wear mittens rather than gloves
- Cover your ears with a warm hat
- Wear socks that will keep your feet warm and dry



Have you moved or changed your phone number? If so, please make sure you let your manager know or call the main office at 262-785-1962 and let the Human Resources know.



Peanut Butter Blossom Cookies



Ingredients

- 1 roll (16.5 oz) Pillsbury™ refrigerated peanut butter cookies
- 3 tablespoons sugar
- 36 Hershey's® Kisses® Brand milk chocolates, unwrapped



Directions

Heat oven to 350°F. Shape dough into 1-inch balls; roll in sugar. On ungreased cookie sheets, place balls 2 inches apart.

Bake 10 to 12 minutes or until golden brown. Immediately top each cookie with 1 milk chocolate candy, pressing down firmly so cookie cracks around edge. Remove from cookie sheets to cooling racks. Cool completely before storing.

Recipe from Pillsbury.com